

## Person Specification

<b>Employer</b>	Bramley Home Care Ltd Unit 24B Wincombe Business Park, Shaftesbury, Dorset SP7 9QJ
<b>1. Position title</b>	
<b>Community based Health Care Assistant (HCA)</b>	
<b>Essential skills, experience and values</b>	
<ul style="list-style-type: none"> <li>• A caring individual who is compassionate about providing care and support to vulnerable people.</li> <li>• You help people to retain their dignity and respect their privacy when delivering personal care to them.</li> <li>• Excellent organisational skills.</li> <li>• A team player but also able to work on own initiative.</li> <li>• Self-motivated and flexible.</li> <li>• Ability to provide emotional and social support whilst promoting dignity and respect.</li> <li>• Excellent communication skills both written and verbal.</li> <li>• Excellent attendance and punctuality record.</li> <li>• You follow agreed procedures and standards in your work and ensure you provide a safe and effective service to others.</li> <li>• You are honest and transparent and are not afraid to admit when you have made a mistake.</li> <li>• The ability to drive safely and competently</li> </ul>	
<b>Education/Qualifications</b>	
<ul style="list-style-type: none"> <li>• QCF* units in health and social care or equivalent is desirable but an opportunity to undertake this will be available.</li> <li>• Good standard of written and verbal English.</li> </ul>	
*Qualifications and Credit Framework	
<b>Values</b>	
<p>Ability to demonstrate, understanding and apply our workplace values. These are embedded in all roles and that applicants must evidence their values as part of the application process.</p> <ul style="list-style-type: none"> <li>• caring – being kind and giving emotional support to others. •</li> <li>• dignity and respect - being considerate towards colleagues and people who use our care and support service.</li> <li>• learning and reflection - improve on future performance by analysing what you have learned and how far you have come.</li> <li>• commitment to quality care and support - continuous safe, compassionate care for every person who uses and relies on our care and support services.</li> </ul>	

If you have challenges understanding any of the above values or behaviours and how you may have demonstrated these, please contact us for an informal chat.

We are committed to providing disabled and neurodivergent applicants with any reasonable adjustments or accommodations needed. Therefore, please let us know if you require any reasonable adjustments as part of the recruitment or interview process. We are very happy to help and can make suggestions if you are unsure about what is available.